

Please read carefully the notes on our [web page](#) before completing this application form. Please use the spaces provided and only enclose reports and brochures if absolutely necessary. A short covering letter introducing the application and other information relevant to the application may be sent.

Our webpage can be found at http://www.staffordtrust.org.uk/apply_for_a_grant/

Name of charity	Date of application
Principal address	Charity No.(s)
	Has a previous application been made?
	YES / NO

Contact Name	Telephone No.
Contact address	Fax No.
	Email Address

Purpose of charity – aims, objectives and activities	
On what date was the charity started?	

Please give details and the background to your application, including any specific points which you wish to bring to the Trustees' attention, in not more than 250 words.

Total Grant Applied For £

Please give details of expenditure budget and timescales for the project.

Please give details of any other trusts / foundations to whom applications for funding have been made for this project / programme, including the current status of these applications.

Please give brief details of the benefits to be derived from the project, the system of monitoring and evaluation.

FINANCIAL INFORMATION

PLEASE COMPLETE THE FOLLOWING INFORMATION FROM THE MOST RECENT AUDITED ACCOUNTS.

Accounts Year Ended		
(A) From Statement Of Financial Activities		
Total Incoming Resources (Gross Income)	£	[FOR OFFICE USE ONLY]
Cost of Generating Funds. (Investment management, fundraising etc.)	£	
Direct Charitable Expenditure	£	
Governance Costs	£	
Defined benefit pension scheme – surplus/(deficit) for year	£	
(B) From Balance Sheet		
Net Assets / Reserves		
Restricted	£	
Unrestricted	£	
Pension Reserve	£	
Total	£	
When are your accounts next due to be published?		
(C) For office use only		
Chairmans Statement		
Reserves Policy		
Audit Report		

Declaration

I, _____ am an authorised Trustee / Official of _____

(enter your name and charity name)

I confirm that the information provided is correct.

I confirm that if the Stafford Trust agrees to make a grant, this will be used exclusively for the purposes described in the application and if not so used, will be refunded to the Trust.

I accept that a grant from the Stafford Trust involves co-operation with the Trust Administrators should they request access to the applicants financial records for satisfaction that the grant made was expended for the purpose specified in the application.

Signature of Applicant

Capacity in which signed

Please post the completed form and one copy of your Charity's latest Report and full audited Accounts to:

Trust Administrators
Dickson Middleton CA
PO Box 14
20 Barnton Street
Stirling
FK81NE

Telephone: 01786 474718
Fax No. 01786 451392

Email: staffordtrust@dicksonmiddleton.co.uk

Website: <http://www.staffordtrust.org.uk>